



Oregon

Theodore R. Kulongoski, Governor

Department of Administrative Services
State Services Division
State Procurement Office
1225 Ferry Street SE U140
Salem, Oregon 97301-4285
Phone (503) 378-4731
FAX (503) 373-1626

July 8, 2010

Thomas D. Enns, Vice President of Sales
Metro Office Solutions
1456 Chevalier Court
Sparks, NV 89436

Re: Paper Price Changes for WSCA Price Agreement #9798, for Metro Office Solutions

Dear Thomas:

The Department of Administrative Services, State Procurement Office (DAS/SPO) has reviewed your request for Paper price changes listed paper on TAB Copy Paper. DAS/SPO has reviewed the RISI Index as provided.

DAS/SPO shall approve the price changes for the listed paper, which will be effective as of August 1, 2010. The average increase is 5.8%.

This price change only applies to new orders placed on or after August 1, 2010.

In the future, if the RISI index decreases Metro Office Solutions will be required to pass those decreases on to the Western States Contracting Alliance (WSCA) and the State of Oregon. DAS/SPO will continue to review the RISI index quarterly to verify if any decreases have taken place.

If you have questions regarding this approval, please give me a call at (503) 378-4731.

Best Regards.

Pam Johnson, CPPB, OPBC
State Procurement Analyst
State Procurement Office
Department of Administrative Services
1225 Ferry St. SE. U140
Salem, OR 97301-4285
(503) 378-4731