



Supplier Address

OfficeMax
3621 NW Yeon
Portland, OR 97210

Contact: Adam Just
Phone: 1 (800) 354-6362 3485
Fax: 1 (503) 227-1480
Email: adamjust@officemax.com

Receiving Address

State Procurement Office
1225 Ferry Street SE, U140
Salem, OR 97301-4285

Contact: Pam Johnson
Phone: 1 (503) 378-4731
Fax: 1 (503) 373-1626
Email: pam.johnson@state.or.us

Contract # 9803
Amendment # 3
Revision Date 07/08/2010
Opportunity # 102-1557-09 Vers: 17
Contract Start Date 01/04/2010
Expiration Date 12/31/2012
Supplier Number 1472

All dates are mm/dd/yyyy

Attachments Exist
Secondary Suppliers Do Not Exist

Contract Administrator

State Procurement Office
1225 Ferry Street SE, U140
Salem, OR 97301-4285

Contact: Pam Johnson
Phone: 1 (503) 378-4731
Fax: 1 (503) 373-1626
Email: pam.johnson@state.or.us

Amendment # 3

Attachment for Paper includes a 2.34 % increase for Copy Paper per TAB 3
Effective July 3, 2010.

See attachments for New Totes Agreement Program 7/8/10

Amendment # 2

Paper pricing changes to include a 3.38% increase. (See attachments, pricing effective May 6, 2010.)

Amendment # 1

Changed Federal Tax ID number 4/9/10

Revision # 1

See attachments for Toner Pricing

See attachments for Paper Pricing

Header Comments

PRICE AGREEMENT HIGHLIGHTS:

SEE ATTACHMENTS FOR BLOCKED ITEMS THAT ARE CURRENTLY ON OTHER DAS/SPO STATWIDE PRICE AGREEMENTS

Approximately 13,000 items and is designed to meet all the requirements that large organizations and businesses have for Office Supplies, Toner, Paper and related services. This is not a mini or abbreviated catalog.

-INCLUDES:

Awards/Agreements

OfficeMax
Office Supplies and Services

Office Supplies
Paper, (see attachments)
Ink and toner cartridges
Technology supplies
In-stock Furniture
Over 2500 recycled items + 1300 additional environmentally preferable items, (clearly identified)
Over 600 MWESB manufactured items, (clearly identified)
Guides and information

-DISCOUNT STRUCTURE: All discounts are from Manufactures List price and are updated quarterly. Prices are available in Real Time and all discounts are applied and shown at time of purchase.

OfficeMax has two (2) discount paths, See Items listed below:

1. Wholesaler discount which is not as deep as the vendor specific.
2. Vendor Specific Full Line Discount which is the deepest discount possible.

The OfficeMax Vendor Specific Catalog discounts apply to all products within the Full Line Catalog.

KEY ELEMENTS OF THIS PRICE AGREEMENT:

Online Catalog, Ordering and Reporting Capability

-SERVICE REPRESENTATIVES:

Ten (10) Oregon based outside account representatives located throughout the State

-TRAINING:

Training at no charge available on:

- Online ordering and reporting
- Contractual and organizational objectives and goals
- Sustainability
- Productivity

-KEY PERSONS:

Adam Just, Senior Key Account Manager
503-857-3191
adamjust@officemax.com

Jim Chatfield, Key Account Manager
503-781-2970
jimchatfield@officemax.com

-FREIGHT POLICY:

No freight charges on all catalog items ordered

-SHIPPING:

Next day delivery is available in most service areas for orders placed by 4:00PM (second business day delivery in some rural or remote areas). Scheduled sustainable deliveries are also available.

-DELIVERY AND DISTRIBUTION OF GOODS SHIPPED:

Delivery from Portland and Tangent warehouses by OfficeMax private fleet drivers or contracted carrier.

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-REPORTING REQUIREMENTS:

REPORTS AVAILABLE:

- Usage with detail to cost center end-user level
- Recycled items with % of recycled content
- MWESB items
- Custom report to meet customer needs
- Custom invoicing reporting

-EMERGENCY MANAGEMENT AND RECOVERY:

State of Oregon Emergency Plan in place since 9-07. Details available upon request

-EXCELLENT CUSTOMER SERVICE:

- Over 700 US-Based customer service personnel available via online system, 800 # and email.
- Customer service phone calls answered on average within 15 seconds
- Live Online Customer assistance

-RETURN POLICY:

RETURN POLICY KEY POINTS:

- Catalog items can be returned for credit within 30 days of purchase
- Unless defective, items should be returned in resalable condition and in unmarked original packaging for full credit or replacement
- Returns can be initiated online at officemaxsolutions.com using your normal logon, or by calling 1-800-472-6473
- An Authorization to Return (ATR) will be issued and should accompany the item being returned (please do not write on the item packaging).
- Upon the ATR being issued, a pick-up will be initiated to occur typically within 3 business days
- Credit will be issued upon return and inspection by OfficeMax

-CONTRACT MANAGEMENT:

- Customized account and contract management conducted by tenured OfficeMax representatives.
- Emphasis placed on Organizational Savings, Productivity and Sustainability Goals.
- Structured Business Reviews and Previews for saving opportunities.

-IMPLEMENTATION AND COMMUNICATION:

- Current OfficeMax State/ORCPP customers:

- o As of Feb 01, 2010 you will be accessing the new program
- o Current customers using the State Agreement will not need to do anything differently. Your account numbers, pin numbers, and officemaxsolutions.com logon will remain the same
- New customers to OfficeMax will find the industries most experienced implementation team providing a simple and prompt activation and roll-out.
- o To get started: Contact Adam Just or Jim Chatfield at the email addresses or phone numbers provided above. (Attached is an easy form to email or fax that will expedite your participation.)
- o Structured and flexible Implementation plans to address goals and needs of the organization and designed to reach all end-users.
- o Regular communication and business review meetings to look ahead and preview the Organization's goals and initiatives with emphasis on savings opportunities.

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-SUSTAINABILITY:

- Approximately 4000 items that are recycled, re-usable and reduction oriented.
- "Tote" delivery program in select metro to reduce the packaging and CO2 levels associated with standard deliveries. Reports generated to track progress.
- Exclusive Closed-Loop paper program with the State of Oregon, (the paper returns to the factory of origin for recycling)
- Sustainable items clearly identified online and via a distinctive recycled item online catalog search
- Shopping lists customized to emphasize sustainable items
- Buyer's Guide for "Environmentally Preferable Office Products" available with emphasis on TCO, Total Cost of Ownership

-ESB/MBE/WBE:

Over 600 MWESB manufactured items stocked.

* See Awards and Honors List (Attached)

-PACKAGING:

- OfficeMax recycles packaging wherever possible in our own operations.
- As standard practice, we use only readily recyclable filler in our packaging
- Do not use as standard practice poly-styrene or molded plastic as filler
- Reusable "Tote" delivery program in select metro areas to reduce the use of corrugated packaging
- Orders will be delivered in a box, manufacturer's carton, or reusable "tote".
- All packages will include a label showing the account # and consignee#, (ship-to code). Delivery information includes; "attention to", cost center, release and routing information, system generated invoice # and PO#, and delivery address.
- A packing list will be included providing detailed product information on the delivery contents as well as: "attention to", cost center, release and routing information, system generated invoice # and PO#, and delivery address and contact information.

-ENVIRONMENTAL PRACTICES:

END OF LIFE COMMODITIES:

- Exclusive Closed-Loop paper program with the State of Oregon, (the paper returns to the factory of origin for recycling)
- Actively recovers, and collects to return for recycling empty toner cartridges.
- o Contact OfficeMax, just as in a return, noting the request for empty cartridge pick-up, and an Authorization to Return (ATR) and pick-up will be initiated.
- o Alternatively, where regular delivery by OfficeMax delivery personnel is received, empty cartridges can be put in empty boxes or reusable "totes" and placed in the normal delivery area and OfficeMax drivers will collect and return for recycling.
- OfficeMax also supports several manufacturer based programs for cartridge recover and recycling including those of Hewlett Packard
- o For participation in Manufacturer direct empty toner recycling programs, follow the instructions in the product packaging or contact your OfficeMax representative for more details.

CRP/QRF:

- OfficeMax was awarded 2009 "Outstanding" AbilityOne Program Distributor & "AbilityOne Top Seller" by the Committee for the Purchase from People Who are Blind or Severely Disabled for selling "substantially more AbilityOne Products than any other authorized distributor".

- Stocks in excess of 700 products supplied by AbilityOne suppliers (Formerly known as

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NIB/NISH).

- Facilitates closed loop paper program with our manufacturer partner, Boise Paper, and Oregon's contracted QRP recycling partner.

-RETAIL STORE PURCHASES:

"Retail Connect Cards" are available for use at over 1000 OfficeMax retail stores nationwide for contractual pricing on like items.

The cards can invoice the customer's account to the cost center/end-user level or be used in conjunction with a P-Card.

"Retail Connect" purchases are verifiable, reportable, and tied to your account.

Detailed usage and savings reports are available on the cards use.

Delivery Requirements			
See Contract			
Payment Terms			
Net 30			
FOB			
FOB Destination			
Item #	Quantity / Unit	Description	Unit Cost
1	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #1: Vendor Specific Catalog Discount: 62.77% Wholesaler Catalog Discount: 46.96% (Adhesives, Glues, Gluesticks, Adhesive Removers)	0
2	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #2: Vendor Specific Catalog Discount: 47.47% Wholesaler Catalog Discount: 31.66% (Appointment Books, Phones Message Books, Statement Books, Fax Message Books, While You Were Out Books, Forms, Dictionaries, Thesaurus, Diaries, Tickets, Reference Sets, Etc.)	0
3	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #3: Vendor Specific Catalog Discount: 60.73% Wholesaler Specific Catalog: 44.92% (Archive Boxes, Cardboard Boxes, Storage	0

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Item #	Quantity / Unit	Description	Unit Cost
		Containers)	
4	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #4: Vendor Specific Catalog Discount: 42.37% Wholesaler Specific Catalog: 26.56% (Award Frames, Displays, Plaques, Certificates)	0
5	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #5: Vendor Specific Catalog Discount: 56.65% Wholesaler Specific Discount: 40.84% (Badges, Badge Holders, Lanyards)	0
6	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #6: Vendor Specific Catalog Discount: 53.59% Wholesaler Specific Discount: 37.78% (Batteries, Chargers, UPS Power Supply)	0
7	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #7: Vendor Specific Catalog Discount: 58.69% Wholesaler Specific Discount: 42.88% (Binder Clips, Paper Clips, Panel Clips, Pushpins, Thumbtacks, Safety Pins, Rubberbands, Scissors, Shears, Cutters, Trimmers, Hole Punches)	0
8	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #8: Vendor Specific Catalog Discount: 44.41%	0

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Item #	Quantity / Unit	Description	Unit Cost
		Wholesaler Specific Discount: 28.60% (Binders, Combs, Rings, Splines)	
9	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #9: Vendor Specific Catalog Discount: 50.53% Wholesaler Specific Discount: 34.72% (Book Cases, Book Ends, Book Shelves)	0
10	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #10: Vendor Specific Catalog Discount: 50.53% Wholesaler Specific Discount: 34.72% (Bulletin Boards, Cork Boards, Easels, Easel Pads, Poster Boards)	0
11	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category 11: Vendor Specific Catalog Discount: 60.73% Wholesaler Specific Discount: 44.92% (Calendars, Deskpads, Refills, Planners)	0
12	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #12: Vendor Specific Catalog Discount: 55.63% Wholesaler Specific Discount: 39.82% (Calculators, Calculator Ink, Calculator Spools, Adding Machine Tape, Cash Register Tape)	0
13	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled	0

Category #13:

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Item #	Quantity / Unit	Description	Unit Cost
		Vendor Specific Catalog Discount: 57.67% Wholesaler Specific Discount: 41.86% (Carts, Handtrucks)	
14	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #14: Vendor Specific Catalog Discount: 37.27% Wholesaler Specific Catalog: 21.46% (CD's, DVD's, Cassette Tapes, Tape Cartridges, CD and DVD Cases, CD and DVD Storage, VHS Tapes, Computer Disks and Diskettes, CD Mailers, Digital Voice Recorders, Ribbons, Typewriters, Computer Bags and Cases, Cameras, Camera Film, Photo Paper, Camera Bags, Camera Cases)	0
15	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #15: Vendor Specific Catalog Discount: 57.67% Wholesaler Specific Discount: 41.86% (Chairmats)	0
16	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #16: Vendor Specific Catalog Discount: 52.57% Wholesaler Specific Discount: 36.76% (Clocks, Hooks, Lamps)	0
17	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #17: Vendor Specific Catalog Discount: 62.77% Wholesaler Specific Discount: 46.96% (Correction Fluid, Correction Tape, Correction Pens)	0

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Item #	Quantity / Unit	Description	Unit Cost
18	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #18: Vendor Specific Catalog Discount: 58.69% Wholesaler Specific Catalog: 42.88% (Cups, Spoons, Forks, Plates, Bowles)	0
19	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #19: Vendor Specific Catalog Discount: 54.61% Wholesaler Specific Discount: 38.80% (Dusters, Computers Dust-off, All Wipes, Lysol, Colorox, Hand Soaps, Windex, Air Freshener, Dust Pans)	0
20	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #20: Vendor Specific Catalog Discount:61.75% Wholesaler Specific Discount: 45.94% (Erasers, Dry Erase Erasers, Chalk, Crayons)	0
21	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #21: Vendor Specific Catalog Discount: 47.47% Wholesale Specific Discount: 31.66% (Fans, Heaters)	0
22	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #22: Vendor Specific Catalog Discount: 52.57% Wholesaler Specific Discount: 36.76% (First Aid, Hand Lotions, Hand Sanitizers, Pain	0

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Item #	Quantity / Unit	Description	Unit Cost
		Relief, Gloves, Safety Supplies)	
23	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #23: Vendor Specific Catalog Discount: 51.55% Wholesaler Specific Discount: 35.74% (Headsets, Headset Accessories, Headphones)	0
24	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category 24: Vendor Specific Catalog Discount: 61.75% Wholesaler Specific Discount: 45.94% (Ink Pads, Refills, Stamps)	0
25	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #25: Vendor Specific Catalog Discount: 63.79% Wholesaler Specific Discount: 47.98% (Knives, Cutters, Blades, Scrapers)	0
26	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #26: Vendor Specific Catalog Discount: 56.65% Wholesaler Specific Discount: 40.84% (Labels, Label Makers, Label Holders)	0
27	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #27: Vendor Specific Catalog Discount: 65.83% Wholesaler Specific Discount: 50.02%	0

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Item #	Quantity / Unit	Description	Unit Cost
		(Mailing Tubes, Mailing Tubs, Packaging, Envelopes, Fingertips, Letter Openers, Moistener)	
28	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #28: Vendor Specific Catalog Discount: 62.77% Wholesaler Specific Discount: 46.96% (Markers, Highlighters)	0
29	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #29: Vendor Specific Catalog Discount: 62.77% Wholesaler Specific Discount: 46.96% (Mouse, Keyboards, Wristrests, Keyboard Pads, Mousepads, Keyboard Trays)	0
30	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #30: Vendor Specific Catalog Discount: 72.97% Wholesaler Specific Discount: 57.16% (Notebooks, Notepads, Pads of Paper, Post it Notes, Art Paper, Construction Paper, Crepe Paper)	0
31	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #31: Vendor Specific Catalog Discount: 61.75% Wholesaler Specific Discount: 45.94% (Office Organizers, Inboxes, Copyholders, Pen and Pencil Holders, Wastebaskets, Drawers, Desktop Shelves, Garbage Can Liners, Shredders, Shredder bags, Surge Protectors, Extension Cords)	0
32	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled	0

Category 32:

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Item #	Quantity / Unit	Description	Unit Cost
		<p>Vendor Specific Catalog Discount: 67.87%</p> <p>Wholesaler Specific Discount: 52.06%</p> <p>(Discounts above apply to All Paper, other than white copy paper, See Attachment)</p> <p>(See Item #46 and Attachments)</p>	
33	1 EACH	<p>Office Machines, Equipment, Accessories, and Supplies - Recycled</p> <p>Category #33:</p> <p>Vendor Specific Catalog Discount: 75.01%</p> <p>Wholesaler Specific Discount: 59.20%</p> <p>(Pencils, Pencil Erasers, Lead Refills, Pencil Sharpeners, Pens, Pen Refills)</p>	0
34	1 EACH	<p>Office Machines, Equipment, Accessories, and Supplies - Recycled</p> <p>Category #34:</p> <p>Vendor Specific Catalog Discount: 61.75%</p> <p>Wholesaler Specific Discount: 45.94%</p> <p>(Protractors, Rulers, Yardsticks, Compasses, Engineer Triangles)</p>	0
35	1 EACH	<p>Office Machines, Equipment, Accessories, and Supplies - Recycled</p> <p>Category #35:</p> <p>Vendor Specific Catalog Discount: 64.81%</p> <p>Wholesaler Specific Discount: 49.00%</p> <p>(Report Covers, Files, File Folders, Pocket Files, Portfolios, Jackets, Inserts, Folder Frames, Dividers, Wallet Files, File Guides, Index Cards, Business Cards, Card Holders, File Indexes, Tabs, Ledgers, Tab Reinforcement, Tags, Sheet Protectors, Letters, Numbers, Fasteners, Fastener Bases, Clipboards, Flag Tape)</p>	0
36	1 EACH	<p>Office Machines, Equipment, Accessories, and Supplies - Recycled</p> <p>Category #36:</p> <p>Vendor Specific Catalog Discount: 40.84%</p>	0

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Item #	Quantity / Unit	Description	Unit Cost
		Wholesaler Specific Discount: 24.52% (Signs, Sign Holders, Flyer Holders, Racks, Literature Displays, Name Plates)	
37	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #37: Vendor Specific Catalog Discount: 40.33% Wholesaler Specific Discount: 24.52% (Staplers, Staples, Staple Removers)	0
38	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #38: Vendor Specific Catalog Discount: 50.53% Wholesaler Specific Discount: 34.72% (Storage Cabinets, Filing Cabinets, File Storage Systems, Rails)	0
39	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #39: Vendor Specific Catalog Discount: 60.73% Wholesaler Specific Discount: 44.92% (Tape, Tape Dispensers, Embossing Tape, Velcro Products)	0
40	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #40: Vendor Specific Catalog Discount: 55.12% Wholesaler Specific Discount: 38.80% (Tissue, Paper Towels, Napkins)	0
41	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled	0

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Item #	Quantity / Unit	Description	Unit Cost
		Category #41: Vendor Specific Catalog Discount: 41.86% Wholesaler Specific Discount: 33.70% (Toners, Cartridges, Fusers, Kits, Drums, HP Brand Only)	
42	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #42: Vendor Specific Catalog Discount: 35.74% Wholesaler Specific Discount: 31.66% (Toners, Cartridges, Fusers, Kits, Drums, All Other Brands)	0
43	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #43: Vendor Specific Catalog Discount: 44.41% Wholesaler Specific Discount: 28.60% (Transparency Film, Transparency Paper, Laminators, Laminating Supplies, Laminating Pouches)	0
44	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #44: Vendor Specific Catalog Discount: 21.97% Wholesaler Specific Discount: 6.16% (USB Drives, Flash Memory, Zip Disks)	0
45	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled Category #45: Vendor Specific Catalog Discount: 37.27% Wholesaler Specific Discount: 21.46% (Un-Categorized Spend)	0

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Item #	Quantity / Unit	Description	Unit Cost
46	1 EACH	Office Machines, Equipment, Accessories, and Supplies - Recycled COPY PAPER (20# WHITE) (SEE ATTACHEMENTS FOR PRICING) ALL OTHER PAPER NOT ON THE ATTACHED LIST FALL UNDER CATEGORY #32	0

Mandatory or Convenience	Renewal Option	Current Amendment Value
Mandatory		0
Minimum Order N/A		Previous Contract Value 28000000
Return Policy See Contract		Current Amended Value 28000000
Warranty See Contract		
Best Value Analysis		
Freight/Surcharge		